

REQUEST FOR EXTERIOR CHANGES

The following information is to be completed by the property owner: (Please write legibly)

OWNER (S) NAME: _____

MAILING ADDRESS: _____

ADDRESS OF CHANGE: _____

PHONE #: () _____ PROPERTY #: _____

DESCRIPTION OF PROPOSED WORK: _____

CONTRACTOR: _____

ESTIMATED TIME COMPLETE: _____

THE FOLLOWING MUST BE INCLUDED WITH THIS APPLICATION TO OBTAIN REVIEW OF YOUR REQUEST:

1. Plot plan showing exact location of both existing and proposed construction (and differentiate between the two) with all dimensions to the lot line.
2. Detailed-scaled drawings of proposed change showing all elevations, which are affected, by this change, including roof & footer details (if applicable).
3. Description and colors of all materials to be used.

HOMEOWNER(S): I agree to construct the proposed exterior changes, as described above, per the detailed plan and specifications attached, with top quality workmanship and materials for a pleasing addition to the Fairfield Glade Community. I will return the "Notice of Completion" form when completed for final inspection.

I ALSO AGREE TO INSTALL THE GREEN REFLECTIVE ADDRESS SIGN AS REQUIRED.

HOMEOWNER (must sign here)

DATE

ACC APPROVAL INFORMATION

DUES CHECKED/CURRENT: _____

APPROVAL IS GRANTED ON: _____

DAYS GRANTED TO COMPLETE PROJECT: _____

ACC STAFF